

**MINUTES**  
**AMARILLO-POTTER EVENTS VENUE DISTRICT**  
**BOARD OF DIRECTORS**  
**JUNE 23, 2011, 10:00 A.M.**  
**CITY HALL, CITY COMMISSION CONFERENCE ROOM**  
**509 S. E. SEVENTH AVENUE, THIRD FLOOR, ROOM 303**

Members

Glenn McMennamy, President	Yes
Terry Wright, Vice President	Yes
Tom Bivins, Secretary	Yes
Bill Brewer	Yes
Butch Collard	No
Vance Reed	No
Dean Roper	No

Also Present

Dean Frigo	Assistant City Manager of Financial Services
Marcus Norris	City Attorney
Sherman Bass	Civic Center Manager
Donna DeRight	City Secretary
Charlie Hemphill	American Quarter Horse Association
Regina Thompson	American Quarter Horse Association

ITEM 1: The meeting was called to order by Mr. McMennamy.

ITEM 2: Mr. McMennamy presented the minutes of March 1, 2011. Motion was made by Mr. Wright, seconded by Mr. Bivins, and unanimously carried, to approve the minutes.

ITEM 3: Mr. Frigo presented the financial report for the period ending May 31, 2011. Motion was made by Mr. Bivins, seconded by Mr. Wright, and unanimously carried, to approve the financial report.

ITEM 4: Mr. McMennamy asked for a review of the funding request for the Amarillo Civic Center. Mr. Bass stated that the Civic Center is about to undergo some major renovations, which will include re-carpeting the entire facility and retiling the kitchen and service corridors. He advised that a portion of the renovation project is located in the area funded by the Amarillo-Potter Event Venue District, and therefore it is requested that funds from the Civic Center Reserve Account be used for the project. Mr. Bass stated that the estimated cost of the project is \$376,393.20. He advised that funds are available in the Civic Center Reserve Account, and therefore it is being requested that \$121,393.20 be allocated from that account for the portion of the project funded by the Amarillo-Potter Event Venue District. Motion was made by Mr. Wright, seconded by Mr. Brewer, and unanimously carried to approve the funding request.

ITEM 5: Mr. McMennamy asked the representatives from the American Quarter Horse Association to report on the 2011 Adequan Select World Championship Show. Mr. Hemphill and Ms. Thompson appeared to answer any questions about the show. They expressed their appreciation for the funds provided to assist with the show. Mr. Frigo advised that a rebate for the American Quarter Horse Association 2011 Adequan Select World Championship Show in the amount of \$40,516 has been approved by the State of Texas Events Trust Fund program. This rebate is based on the success of keeping the show in Amarillo and represents a rebate from the state in an amount equivalent to the incremental increase in state sales tax revenue. Motion was made by Mr. Wright and seconded by Mr. Bivins to approve the acceptance of the State of Texas Events Trust Fund rebate. Voting AYE were Mr. McMennamy, Mr. Bivins and Mr. Wright; voting NO was none; ABSTAINING was Mr. Brewer; the motion carried by a 3:0:1 vote.

ITEM 6: Mr. Frigo stated that the State of Texas Events Trust Fund program requires a match in order to receive the rebate funds mentioned in the previous item. The amount of the match is \$6,483. Motion was made by Mr. Bivins and seconded by Mr. Wright to approve the payment of the matching funds. Voting AYE were Mr. McMennamy, Mr. Bivins and Mr. Wright; voting NO was none; ABSTAINING was Mr. Brewer; the motion carried by a 3:0:1 vote.

ITEM 7: Mr. Frigo presented the 2011/2012 fiscal year budget for review. The Board reviewed several budget items and discussed the need for additional funds for Event Development in order to provide incentives that would assist in attracting events to the Amarillo National Center. It was stated that an additional \$50,000 would provide enough additional funds to assist in attracting events and it could be taken from the Amarillo National Center Contingency Reserve Account. Motion was made by Mr. Brewer, seconded by Mr. Bivins, and unanimously carried, to move \$50,000 from the Amarillo National Center Contingency Reserve Account to the Event Development Account and the 2011/2012 fiscal year budget be approved.

ITEM 8: The Amarillo Potter Events Venue District Investment Policy was presented by Mr. Frigo and he explained the changes. A motion was made by Mr. Brewer, seconded by Mr. Bivins, and unanimously carried, to approve the Investment Policy with the changes noted.

ITEM 9: Mr. Frigo stated that Don Hoyte was the consultant hired to assist in obtaining the funds received from the State of Texas Events Trust Fund. He advised that his fee is \$4,051.60. Motion was made by Mr. Wright and seconded by Mr. Bivins to approve the payment. Voting AYE were Mr. McMennamy, Mr. Bivins and Mr. Wright; voting NO was none; ABSTAINING was Mr. Brewer; the motion carried by a 3:0:1 vote.

ITEM 10: Mr. McMennamy presented payments for maintenance work at the Amarillo National Center. Motion was made by Mr. Bivins, seconded by Mr. Brewer, and unanimously carried, to approve payment to Plains Builders in the amount of \$3,510.00, Casteel Fire Protection in the amount of \$5,845.00 and Pratt Plumbing in the amount of \$7,796.80.

There being no further business, the meeting was adjourned.

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Glenn McMennamy, President